

DRAFT COPY ONLY

PART C- GENERAL INSTRUCTIONS

1. Assignor/Assignee(s) must complete Parts A and Part B. All parties to assignment *must* sign as follows: The assignor(s) and assignee(s) must manually sign two original copies. File two (2) original executed copies of this form in the proper MMS office for each assignment of record title or operating rights. The nonrefundable filing fee must accompany the document along with the following additional forms, if applicable: (i) Designation of Operator Forms, (ii) Oil Spill Financial Responsibility Forms, and (iii) General and/or Supplemental Bonds. File assignment within ninety (90) days after the last date of execution by the assignor or the assignee.
2. Separate form must be used for each lease being affected by this assignment and for each type of interest conveyed, i.e. record title or operating rights.
3. In Part A, describe lands affected. If described in aliquots, no smaller than $\frac{1}{4}\frac{1}{4}\frac{1}{4}$. If a pipeline assignment, please indicate Segment Number.
4. Enter the interest expressed as a percentage of total interest in the lease. For undivided interest in a lease, any portions of the whole may be expressed in decimals with no more than five places to the right of the decimal point, e.g. 40.12345%.
5. You may enter up to two assignors and assignees. Any additional parties are to be typed on Exhibit A, with an "X" placed in the box indicating additional parties. The Company number should also be identified next to the company name.
6. The Assignee must be in good standing with acceptable performance as provided under 30 CFR 250 and 256.
7. If you are using these instructions for an operating rights assignment, two levels are allowed, shallow and deep. All operating rights assignments must have an ending depth.
8. Instruments of transfer may be filed in counterparts. However, all counterparts must be filed simultaneously or the assignment will not be accepted.
9. If other provisions are subject to the assignment, please place an "X" in the box for Exhibit B1 and attach accordingly making sure your exhibit is identified as "B1".
10. This form may be duplicated by means of Word Processing Software, but any omission of language as originally contained in the approved form shall be deemed to be included in the duplicated form as if it was the original form.
11. Witnesses, notarized statements and corporate seals are not required.

PAPERWORK REDUCTION ACT STATEMENT

1. This information is being collected pursuant to the law.
2. This information will be used to create and maintain a record of oil and gas lease ownership and responsibility for performance of lease obligations.
3. Response to this request is required to obtain benefit. MMS would like you to know that you do not have to respond to this or any other Federal Agency sponsored information collection unless it displays a currently valid OMB control number.

NOTICE

The Privacy Act of 1974 and the regulation in 43 CFR 2.48(d) provide that you be furnished the following information in connection with information required by this oil and gas lease record title or operating rights assignment application.

PRINCIPAL PURPOSE: The information is to be used to process record title and/or operating rights assignments for OCS oil and gas leases.

ROUTINE USES:

- The adjudication of the assignee's rights to the land or resources
- Documentation for public information in support of notations made on land status, records for the management, disposal, and use of public lands and resources.
- Transfer to appropriate Federal agencies when concurrence is required prior to granting a right in public lands or resources.
- Information from the record and/or the record will be transferred to appropriate Federal, State, local or foreign agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

EFFECT OF NOT PROVIDING INFORMATION - If all requested information is not provided, the assignment may not be approved.